

**MINISTRY OF
INVESTMENT, TRADE AND INDUSTRY**

AUTOMOTIVE BUSINESS DEVELOPMENT COMMITTEE SYSTEM (eABDC)

User Manual - Vendor


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1.0 REGISTRATION



1. Users need to open the browser and go to the URL <http://eabdc.miti.gov.my/>
2. Click the **Register Account** to register.



Automotive Business Development Committee (eABDC)

Account Type

Account Type

Vehicle Manufacturer

Vendor

Choose Vendor

or

Have account? Login

3. Choose **Vendor** at the Account Type.

4. A registration form will be displayed.

Company Details

Company Name *

Company Address *

Postcode *

City *

State *

Company SSM Number *

Company Phone Number *

Status * ⓘ

Company SSM Document * ⓘ

GST/SST Registration No *

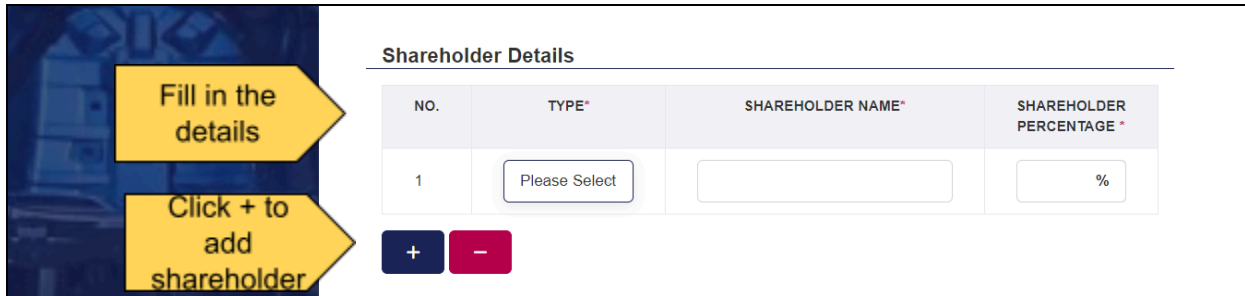
Choose File No file chosen

File Type Accepted: .pdf only

Fill in the details

5. Fill in the details in Company Details.

6. Mandatory part (*) must be filled in.



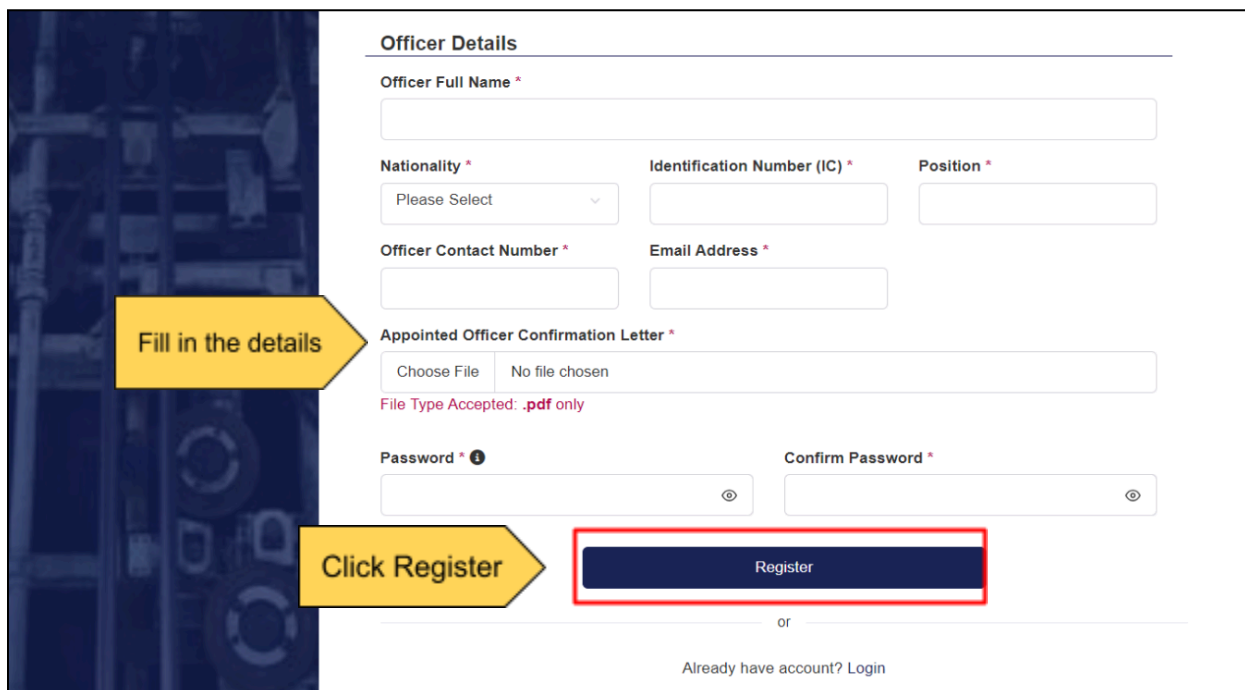
Shareholder Details

NO.	TYPE*	SHAREHOLDER NAME*	SHAREHOLDER PERCENTAGE *
1	Please Select		%

Fill in the details

Click + to add shareholder

7. Fill in the information in Shareholder Details section
8. Click the **Add** button to add another shareholder details.



Officer Details

Officer Full Name *

Nationality * Identification Number (IC) * Position *

Officer Contact Number * Email Address *

Appointed Officer Confirmation Letter *

Choose File No file chosen

File Type Accepted: .pdf only

Password * Confirm Password *

Fill in the details

Click Register

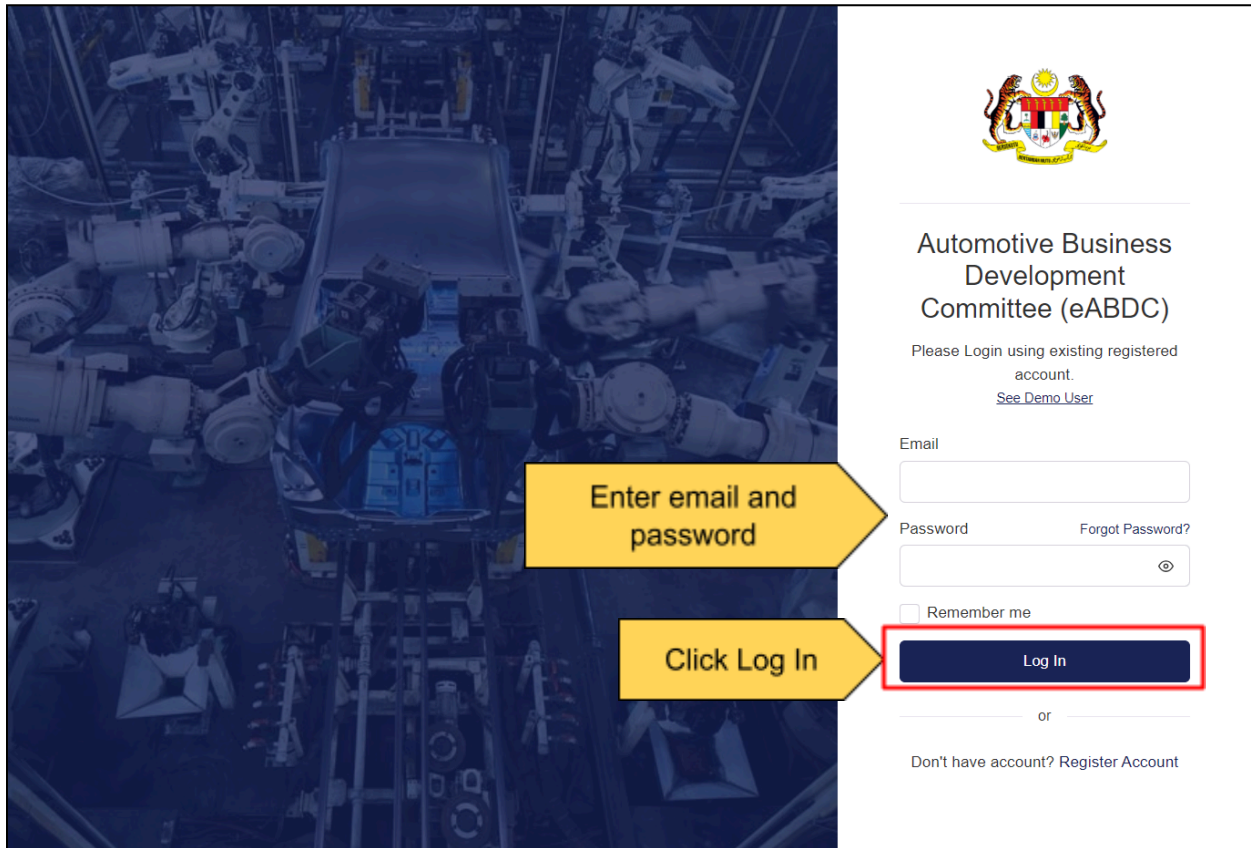
Register


or

Already have account? Login

9. Fill in all the details needed in Officer Details.
10. Mandatory part (*) must be filled in.
11. Click the **Register** button to submit the application.

2.0 LOGIN





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Please Login using existing registered
account.
[See Demo User](#)

Email

Password [Forgot Password?](#)

☐ Remember me

or

[Don't have account? Register Account](#)

1. Enter the **Email** and **Password** registered.
2. Click the **Login** button.
3. Users will be redirected to their Company Profile Page after the login process.

3.0 UPDATE COMPANY PROFILE

Vendor Details

Company Name *

Vendor getah

Company SSM Number * ⓘ

SSM 07475

Business Registration Address *

Lot 6744, Kawasan Perindustrian Gurun, 08300 Gurun, Kedah, Malaysia

STELLANTIS GURUN (MALAYSIA) SDN. BHD.

Postcode *

08300

City *

Gurun

Company SSM Document * ⓘ

Test doc.pdf

Status * ⓘ

PCA

License Type*

Manufacturing License

Manufacturing License

ICA10

Choose License Type

1. Information registered related to the company will be displayed on the Company Details section. Any amendments can be done if necessary.
2. Choose **License Type**. Users can only choose between two options:
 - a. Manufacturing License. Continue to **Step 3a.**
 - b. ICA10. Continue to **Step 3b.**

Info: Please choose your License Type correctly. If Manufacturing License is chosen, you are unable to change to ICA10 once it has been approved.

3a. If the License Type is '**Manufacturing License**'.

I. Manufacturing License Details will appear.

License Type*

Manufacturing License

Manufacturing License Details

Click Add

Add +

NO.	MANUFACTURING LICENSE REFERENCE NUMBER *	SERIAL NUMBER *	FACTORY ADDRESS (AS PER ML) *	ACTIVITY (AS PER ML) *	MANUFACTURING LICENSE EFFECTIVE DATE *	MANUFACTURING LICENSE DOCUMENT *	ACTION
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Confirmation ✓

II. Click on the **Add** button.

III. A pop-up will appear.

Manufacturing License Details

MANUFACTURING LICENSE REFERENCE NUMBER *

SERIAL NUMBER *

FACTORY ADDRESS (AS PER ML) *

ACTIVITY (AS PER ML) *

MANUFACTURING LICENSE EFFECTIVE DATE *

dd/mm/yyyy

MANUFACTURING LICENSE DOCUMENT *

Choose File No file chosen

File Type Accepted: .pdf & Maximum File Size: 10MB

Click Save

Save

- IV. Fill in all Manufacturing License details required.
- V. Mandatory parts (*) must be filled in.
- VI. Click the **Save** button.
- VII. Add multiple Manufacturing License Details by repeating the steps I - IV in **Step 3b.**

Manufacturing License Details

Add +

NO.	MANUFACTURING LICENSE REFERENCE NUMBER *	SERIAL NUMBER *	FACTORY ADDRESS (AS PER ML) *	ACTIVITY (AS PER ML) *	MANUFACTURING LICENSE EFFECTIVE DATE *	MANUFACTURING LICENSE DOCUMENT *	ACTION
1	A 003	A 00220	12, Jalan Kemuning 3, 52000 Wilayah Persekutuan Kuala Lumpur	Manufacture automotive parts	03-06-2024	MI doc.pdf	

Click Confirmation

Confirmation ✓

- VIII. Click the **Confirmation** button. Once confirmed, users are not allowed to add, edit or delete the Manufacturing License Details. The saved information will be used in SCL & Industry4WRD Details.

3b. If the License Type is 'ICA10'.

I. ICA10 Details will appear.

The screenshot shows a web form titled 'ICA10 Details'. At the top, there is a dropdown menu for 'License Type*' with 'ICA10' selected. Below this, the form has a header section with a yellow arrow button labeled 'Click Add' and a blue button labeled 'Add +' which is highlighted with a red rectangle. Under the header is a table with the following columns: 'NO.', 'ICA10 REFERENCE NUMBER *', 'ACTIVITIES APPROVED *', 'ICA10 DOCUMENT *', and 'ACTION'. At the bottom right of the form is a green button labeled 'Confirmation ✓'.

II. Click on the Add button.

III. A pop-up will appear.

The screenshot shows a pop-up form titled 'ICA10 Details' with a close button (X) in the top right corner. The form contains three main sections: 'REFERENCE NUMBER *' with a text input field and a yellow arrow button labeled 'Fill in the details'; 'ACTIVITIES APPROVED *' with a text input field; and 'ICA10 DOCUMENT *' with a file upload area showing 'Choose File' and 'No file chosen'. Below the file upload area, it says 'File Type Accepted: .pdf & Maximum File Size: 10MB'. At the bottom right, there is a yellow arrow button labeled 'Click Save' and a green button labeled 'Save' with a save icon, which is highlighted with a red rectangle.

IV. Fill in all ICA10 Details required.

V. Mandatory parts (*) must be filled in.

VI. Click the Save button.

VII. Add multiple ICA10 Details by repeating steps I - VI in **Step 3b.**

ICA10 Details

Add +

NO.	REFERENCE NUMBER	ACTIVITIES APPROVED	ICA 10 DOCUMENT	ACTION
1	REF10-83248	sells body parts modified body	Model Code Explanation.pdf	

Click Confirmation

Confirmation ✓

VIII. Click the confirmation button. Once confirmed, users are not allowed to add, edit or delete the ICA10e Details. The saved information will be used in SCL & Industry4WRD Details.

4. Information registered related to the shareholder will be displayed on the Shareholder Information section.

Shareholder Information


NO.	TYPE *	SHAREHOLDER NAME *	SHAREHOLDER PERCENTAGE *
1	Local (Majority)	perodua	12 %

+ - Click "+"

5. Add multiple shareholder information by clicking the **Plus** button.

6. Choose the **Type** and fill in the **Shareholder Name & Shareholder Percentage**.

7. The information saved in Manufacturing License or ICA10 Details will be displayed in Supplier Competitiveness Level Details.
8. Fill in the information required for each activity.

Supplier Competitiveness Level Details							
NO.	TYPE	REFERENCE NUMBER	ACTIVITIES APPROVED	SUPPLIER COMPETITIVENESS LEVEL *	SUPPLIER COMPETITIVENESS LEVEL REPORT NUMBER *	SUPPLIER COMPETITIVENESS LEVEL DOCUMENT *	ACTION
1	ML	A 003	Manufacture automotive parts				

9. Click the **Edit** icon in Supplier Competitiveness Level Details.
10. The Supplier Competitiveness Level Details section will be displayed.

Supplier Competitiveness Level Details

Activity (as per ML)

Manufacture automotive parts

Supplier Competitiveness Level *

Please choose SCL Level

Supplier Competitiveness Level Report Number *

Supplier Competitiveness Level Document *

Choose File

No file chosen

File Type Accepted: .pdf & Maximum File Size: 10MB


Click Save button

Save

11. Fill in all details in Supplier Competitiveness Level Details section
12. Mandatory parts (*) must be filled in.
13. Users need to click the **Save** button to save the details.

14. The information saved in Manufacturing License or ICA10 Details will be displayed in Industry4WRD Details.

15. Fill in the information required for each activity.

Industry4WRD Details							
NO.	TYPE	REFERENCE NUMBER	ACTIVITIES APPROVED	INDUSTRY4WRD LEVEL *	INDUSTRY4WRD CERTIFICATE NUMBER *	INDUSTRY4WRD DOCUMENT *	ACTION
1	ML	A 003	Manufacture automotive parts				

16. Click the **Edit** button.

17. The Industry4WRD Details section will be displayed.

Industry4WRD Details

Activity (as per ML)

Manufacture automotive parts

Industry4WD Level*

Please select Industry4WD Level

Industry4WRD Certificate Number*

Industry4WD Document *

Choose File

No file chosen

File Type Accepted: .pdf & Maximum File Size: 10MB

Click Save button

Save

18. Fill in all details in Industry4WRD Details section.

19. Mandatory parts (*) must be filled in.

20. Users need to click the **Save** button to save the details.

Industry4WRD Details

NO.	TYPE	ICA10/ML REFERENCE NUMBER	ACTIVITY APPROVED	INDUSTRY4WRD LEVEL	CERTIFICATE NUMBER	INDUSTRY4WRD DOCUMENT	ACTION
1	ICA 10	REF10-83248	sells body parts modified body	Newcomer	202403151000	Industry4WRD Document.pdf	

Declaration

☐ I confirm

Tick checkbox

Update

Click Update

21. Users need to click the checkbox in the **Declaration** section.

22. Click the **Update** button to update the information. The profile will be sent for evaluation.

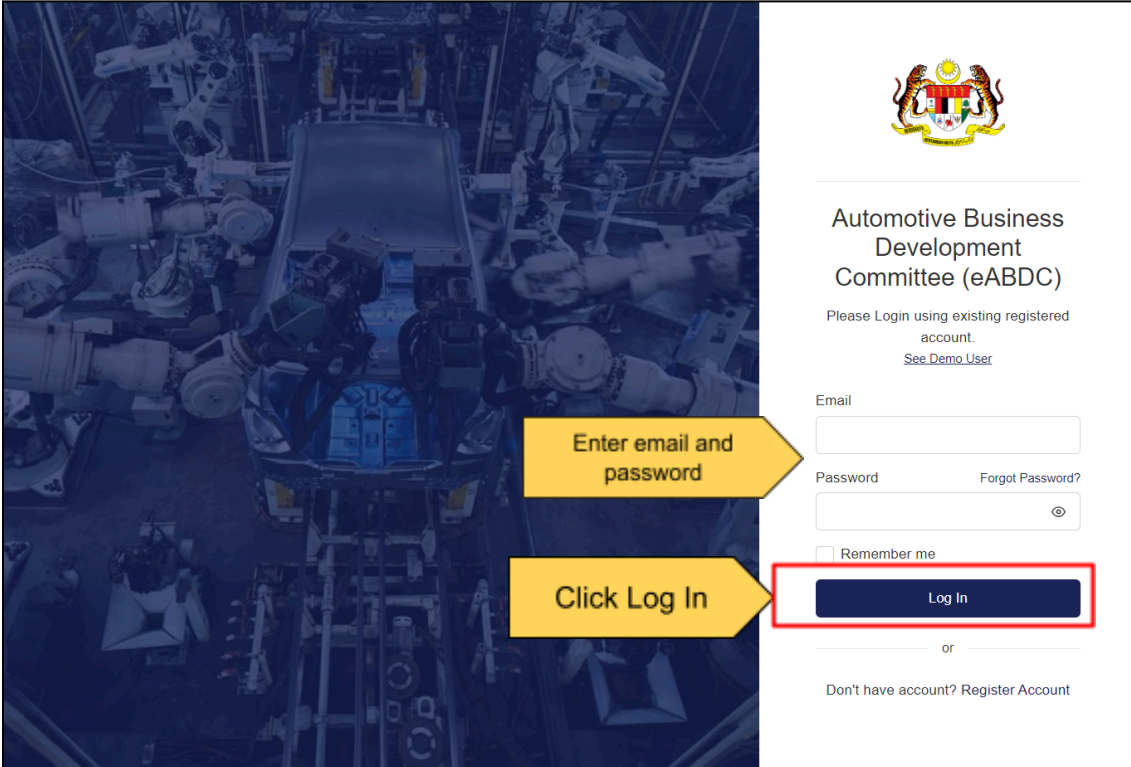
23. An email notification will be sent to the officer's email address once application has been evaluated.

24. If your application is **Returned**, repeat steps 1-22 in **Section 4.0 UPDATE PROFILE** to re-apply.

25. If your application is **Rejected**, repeat by registering your account through steps in **Section 1.0 REGISTRATION**.

4.0 UPDATE USER PROFILE

Info: Follow the steps below to update the user profile in the case that the registered officer has left the company.



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Please Login using existing registered account.
[See Demo User](#)

Email

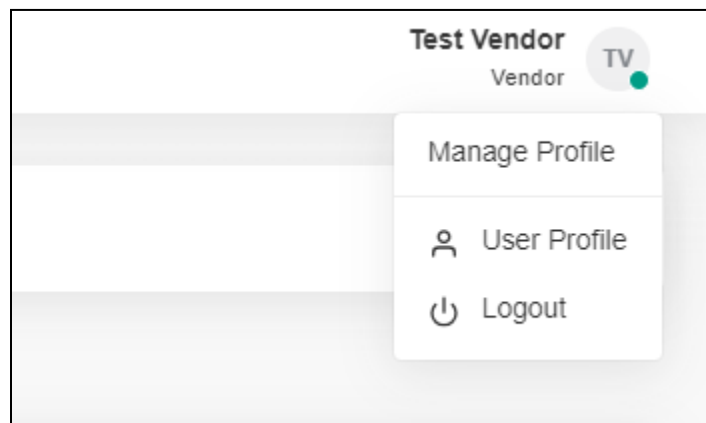
Password [Forgot Password?](#)

☐ Remember me

or

Don't have account? [Register Account](#)

1. Enter the **Email** and **Password** registered.
2. Click the **Login** button. Users will be redirected to the system after the login process.
3. On the main menu, click the submenu User Profile.

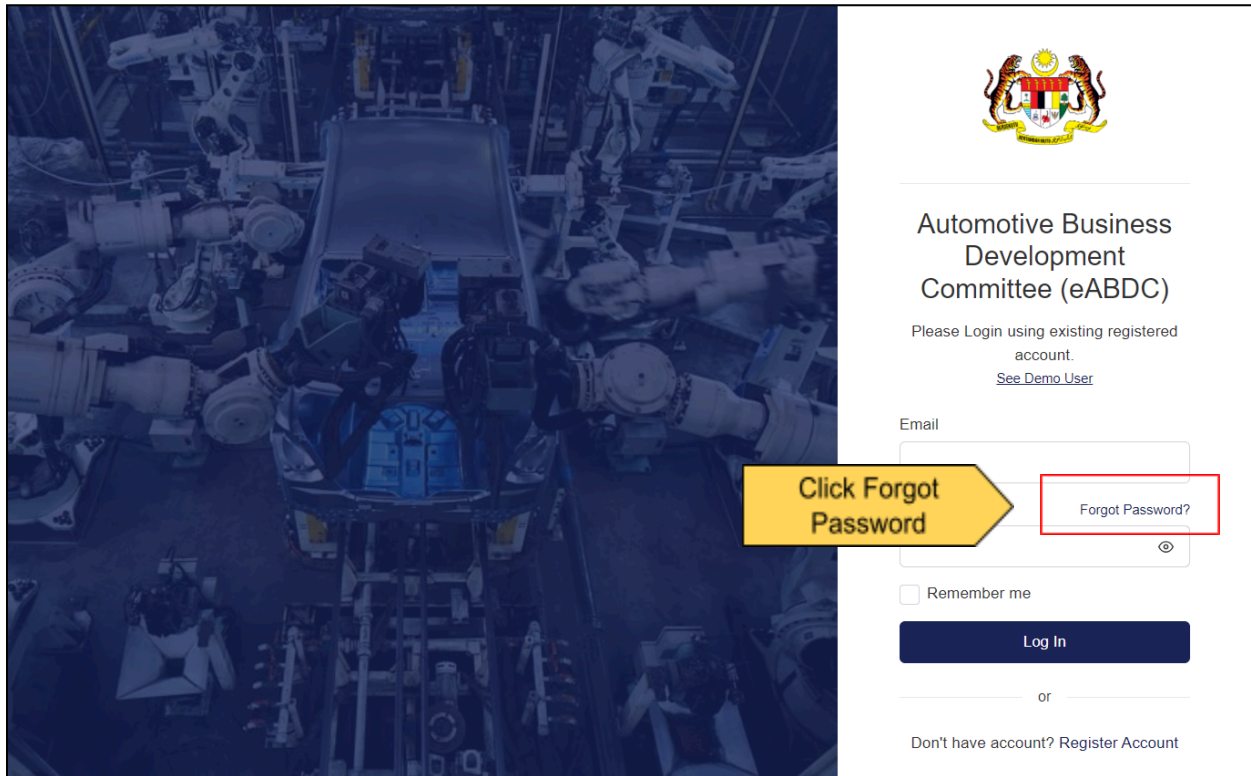



- Users will be redirected to the User Profile.

The screenshot displays a web interface for a 'User Profile'. At the top, there is a header with 'User Profile' and a breadcrumb trail 'Home > User Profile'. The main content area is titled 'User Profile' and contains several form fields, each with a label above it: 'Name' (with the value 'Test Vendor'), 'Nationality' (with the value 'Malaysian' and a dropdown arrow), 'Country' (with the value 'Malaysia' and a dropdown arrow), 'Identification Number (IC)' (with the value '848000000000'), 'Email' (with the value 'vendor@yopmail.com'), 'Telephone Number' (with the value '00000000000'), and 'Position' (with the value 'Executive'). At the bottom of the form is a green 'Update' button with a small icon.

- Update user information (where applicable).
- Click the **Update** button.
- An email notification will be sent to the officer's email address which includes details of the newly updated information.

5.0 FORGOT PASSWORD





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Please Login using existing registered
account.
[See Demo User](#)

Email

[Forgot Password?](#)

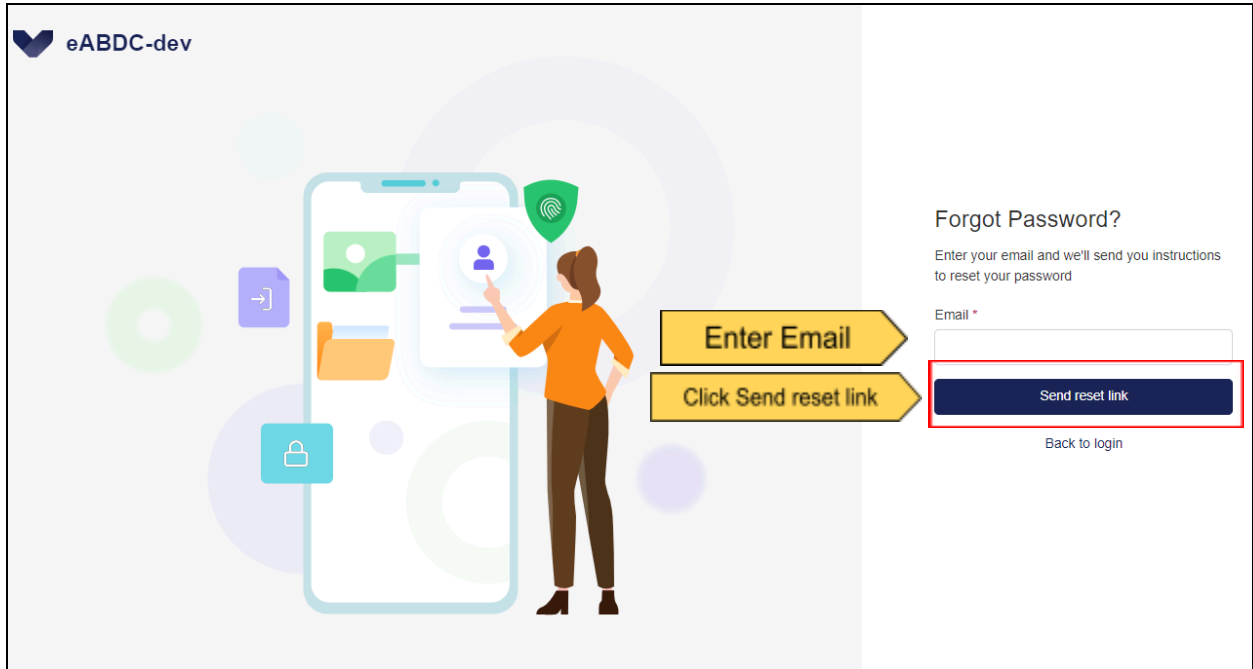
☐ Remember me

[Log In](#)

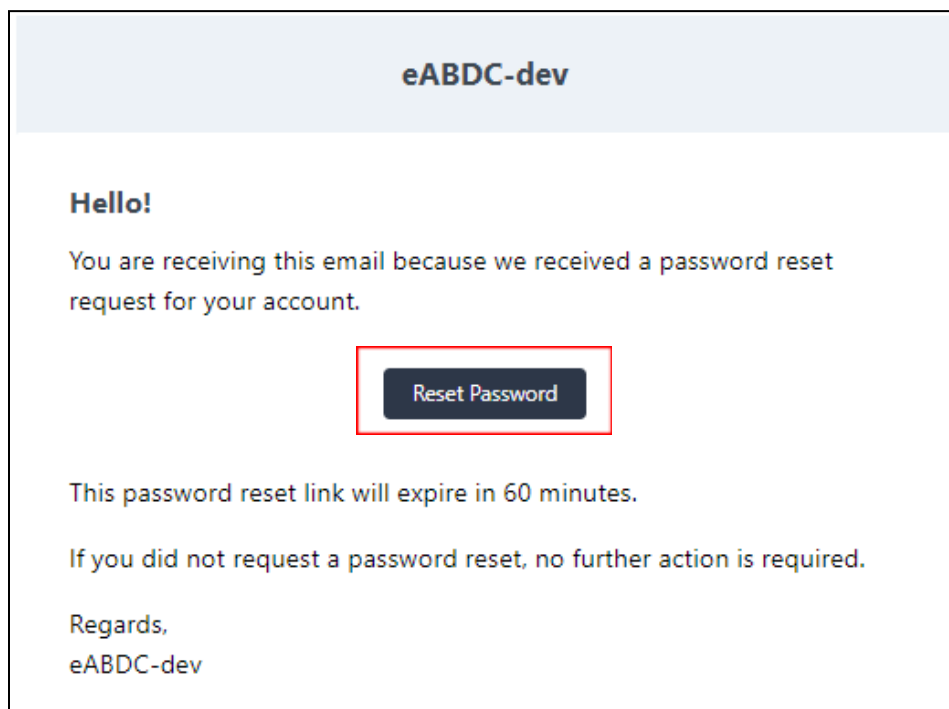
or

[Don't have account? Register Account](#)

1. Click **Forgot Password**.
2. Users will be redirected to the Forgot Password page.



3. Enter **Email**.
4. Click the **Send Reset Link** button.
5. An email with the instructions to reset the password will be sent to the user's email address.



- Click on the **Reset Password** button. A reset password page will appear.

eABDC-dev

Reset Password

New Password ⓘ

Confirm Password

* You will be redirected to the login page after successfully resetting your password.

Set New Password

[Back to login](#)

- Enter the **New Password** and **Confirm Password**.
- Click on the **Set New Password** button.
- Users will be redirected to the system's login page after successfully reset their password.